

**COMMITTEE ON GRADUATE STUDIES  
STANFORD UNIVERSITY  
ANNUAL REPORT 2010-2011**

**TO:** Rosemary Knight, Chair  
XLIII Faculty Senate

**FROM:** Richard Roberts, C-GS Chair (2009--)

**RE:** Annual Report of the Committee on Graduate Studies for 2010-2011

**DATE:** August 1, 2011

**This report contains no items requiring Senate action.**

***C-GS Membership 2010-2011 (the roster with all contact information is attached as Appendix I):***

Richard Roberts, Chair, History  
Charlotte Fonrobert, Religious Studies  
Richard T. Ford, Law  
Victor Henderson, Health Research and Policy/Epidemiology  
Anne Kiremidjian, Civil and Environmental Engineering  
M. Bruce MacIver, Anesthesia  
Oyekunle Olukotun, Electrical Engineering  
Edward I. Solomon, Chemistry  
Caroline Winterer, History (*OSP Paris Spring Quarter*)  
Subhan Ali, Civil & Environmental Engineering, Student Member  
Sabina Alistar, Management Science & Engineering, Student Member  
Aakanksha Chowdhery, Electrical Engineering, Student Member  
Edmond Coku, Graduate School of Business, Student Member  
Thomas C. Black, University Registrar, *ex officio*  
Patricia Gumpert, Vice Provost of Graduate Education, *ex officio*

***Regularly Invited Guests:***

Chris Golde, Associate Vice Provost for Graduate Education  
Sally Gressens, Assistant Dean, Engineering  
Brad Osgood, Senior Associate Dean, Engineering  
Susan Weersing, Associate Dean for Graduate and Undergraduate Studies, H&S  
Andrew Walder, Director, ICA, Committee on Committees Liaison to C-GS.

Lindi Press (Office of the University Registrar) provided staff support for C-GS and its subcommittees. The Committee on Graduate Studies held sixteen meetings during the Academic Year, and also took part in a tripartite meeting that included the Committee for Review of Undergraduate Majors (C-RUM) and the Committee on Undergraduate Standards and Policy.

**DOCUMENTATION**

Copies of IDP review documents, as well as departmental self-studies, are available on request from the Academic Committee Coordinator. Minutes of C-GS meetings have been filed with the Academic Secretary's Office and can be requested from that staff. A list of the C-GS meetings, with agenda items and (if appropriate) presenting guests, is attached as Appendix II. A spreadsheet covering the C-GS IDP review schedule for the next three years is attached as Appendix III.

**ITEMS BROUGHT TO AND APPROVED BY THE SENATE IN 2010-2011**

As a matter of routine, at the end of each quarter during the academic year, C-GS sent the List of Candidates for Advanced Degrees to the Senate as follows: Summer (SenD#6382; included both UG and

GR degrees, September 23, 2010); Autumn (SenD#6417; included both UG and GR degrees, January 6, 2011); Winter (SenD#6469; included both UG and GR degrees, conferred on March 31, 2011); Spring (SenD#6518, graduate degrees only). The lists for Summer, Autumn, and Winter Quarters were approved electronically; the list for Spring Quarter was approved in the Full Session of the Senate on June 9, 2011.

Additionally, C-GS brought the following recommendations (including joint recommendations with either C-RUM or C-USP) to the Faculty Senate in 2010-2011. Full texts of all C-GS Senate documents are available on the Senate's website or by request to the Academic Committee Coordinator.

SenD#6401. C-GS Recommendation for renewal of degree-nominating authority for the PhD and MA degrees for the Interdisciplinary Program in Modern Thought and Literature for the five year period of September 1, 2011 through August 31, 2016. Approved in Administrative Session, December 2, 2010.

SenD#6403. C-GS Recommendation to Extend and Synchronize Reporting and Renewal Periods of the Joint Degree Programs in Public Policy (MPP degree and JD/MAPP degrees) by Extending All Current Authority to August 31, 2013. Approved in Administrative Session, December 2, 2010.

SenD#6402: C-GS Recommendation for Approval, to allow a maximum of 60 crossover/double-counted units for students enrolled in the JD/MBA Joint Degree Program, as delineated by the School of Law and the Graduate School of Business. This change is effective immediately, so that students may be granted degrees in the academic year 2010/2011. Approved in Administrative Session, December 2, 2010.

SenD#6442. C-GS Recommendation to approve new Joint Degree Program between the Law School (JD degree) and the School of Medicine (MD degree). Approved in Administrative Session April 28, 2011.

SenD#6443. C-GS Recommendation for Renewal of Degree-Nominating Authority for the PhD and MS degree programs in the Interdisciplinary Program of Biomedical Informatics for a period of five years, through August 31, 2016. Approved in Administrative Session April 28, 2011.

SenD#6444. C-GS Recommendation for Renewal of Degree-Nominating Authority for the PhD and MS degree programs in the Interdisciplinary Program of Cancer Biology for a period of five years, through August 31, 2016. Approved in Administrative Session April 28, 2011.

SenD#6474. C-GS Recommendation for Renewal of Degree-Nominating Authority for the PhD and MS degree programs in the Interdisciplinary Program in Environment and Resources for a period of five years, from September 1, 2012 through August 31, 2017. Approved in Administrative Session April 28, 2011.

SenD#6476. C-GS Recommendation for approval of new Interdisciplinary Program in Stem Cell Biology and Regenerative Medicine for an initial period of five years from September 1, 2011 through August 31, 2016. Approved in full Senate session April 28, 2011.

SenD#6477. C-GS Recommendation for Renewal of Degree-Nominating Authority for the MLA degree program in the Interdisciplinary Master of Liberal Arts Program for a period of two years, from September 1, 2011 through August 31, 2013. Approved in Administrative Session May 26, 2011. A report outlining the proposed changes in the curriculum will be brought to C-GS in Autumn Quarter 2012-13 – that is the only area of the MLA program that will be reviewed at that time.

SenD#6478. C-GS Recommendation for Renewal of the degree-nominating authority for the MA degree program in the Interdisciplinary Program in East Asian Studies for a period of five years from September 1, 2012 through August 31, 2017. Approved in Administrative Session May 26, 2011.

SenD#6479. C-GS Recommendation for Renewal of the degree-nominating authority for the MA degree program in the Interdisciplinary Program in Russian, East European, and Eurasian Studies (MA) for a

period of three years from September 1, 2012 through August 31, 2015. Approved in Administrative Session May 26, 2011.

SenD#6480. Joint C-GS and C-RUM Recommendation for Renewal of degree-nominating authority for the MA degree, undergraduate Minor and undergraduate Honors in the Interdisciplinary Program in African Studies for a period of five years from September 1, 2012 through August 31, 2017. Approved in Administrative Session May 26, 2011.

SenD#6481. Joint C-GS and C-RUM Recommendation for Renewal of degree-nominating authority for the MA degree, undergraduate Minor and undergraduate Honors in the Interdisciplinary Program in Latin American Studies for a period of five years from September 1, 2012 through August 31, 2017. Approved in Administrative Session May 26, 2011.

### **ITEMS THAT WILL COME TO THE SENATE IN 2011-2012**

**SenD#6372.** C-GS Annual Report 2009-10. Although the report was submitted to the Office of the Academic Secretary prior to the beginning of Autumn Quarter 2010-11, it was never scheduled for a Senate session (either Full or Administrative).

\*Recommendation for renewal of degree-nominating authority for the MS degree in the Interdisciplinary Program in Earth Systems for a period of five years from September 1, 2012 through August 31, 2017. Note that C-RUM is recommending an eight-year renewal for the BS, minor and undergraduate Honors degree programs for this IDP.

\*Recommendation for renewal of degree-nominating authority for the MS and PhD degrees in the Interdisciplinary Program in Biomedical Informatics for a period of five years from September 1, 2012 through August 31, 2017.

\*Recommendation for renewal of degree-nominating authority for the MS and PhD degrees in the Interdisciplinary Program in Cancer Biology for a period of five years from September 1, 2012 through August 31, 2017.

\*Recommendation for renewal of degree-nominating authority for the MS and PhD degrees in the Interdisciplinary Program in Immunology. Review process was moved to Autumn Quarter 2011-12 at the request of the School of Medicine.

\*Recommendation for renewal of degree-nominating authority for the MS and PhD degrees in the Interdisciplinary Program in Neurosciences. Review process was moved to Autumn Quarter 2011-12 at the request of the School of Medicine.

\*Recommendation to allow doctoral reading and dissertation committees to include non-Academic Council members who bring expertise in that field to the table.

\*Recommendation to approve a new PhD Minor in Humanities, to be housed within and administered by the Division of Languages, Culture and Literature (DLCL). This will replace the graduate program of the former Interdisciplinary Studies in Humanities, which was discontinued two years ago.

### **DISCUSSION ITEMS THAT DID NOT COME TO THE SENATE**

C-GS spent several hours of meeting time discussing:

- Allocation of GR and UG units toward graduate degrees; i.e., how many units in courses numbered under 200 should be allowed to count for graduate degrees.
- Allowable number of units that can be double-counted in Joint Degree Programs.
- Proposed changes in Master of Public Policy degree (from a two-year, 90-unit program to a one-year, 45-unit program). This discussion will continue in the coming year.

## **C-GS STANDING SUBCOMMITTEES**

### ***Subcommittee on Exceptions to Graduate Policy***

This Subcommittee met twice during Spring Quarter to review five student petitions:

- 1) Petition for extension of time to finish the work and remove an Incomplete grade for COMM 270. Petition was granted; Registrar's Office entered the instructor's final grade for the course.
- 2) Petition for a late change of grading option from Letter to Credit/No Credit for JAPANLNG 395. Petition was granted; Registrar's Office entered the CR grade on her transcript.
- 3) Petition for late enrollment in HRP 214. For a variety of reasons, including the fact that this was the student's third petition for an exception to University policy, the S-EGP declined to approve this request. Registrar's Office notified the department in question as well as the members of the student's Case Management Team.
- 4) Petition to restore original grade for MATSCI 207. Petition was granted, but the repeat-class NP grade will stay on student's record to accurately reflect his academic career.
- 5) Petition to rewrite portions of a PhD dissertation. Petition was denied; no evidence was presented that warranted acceptance; the S-EGP agrees that once a dissertation has been submitted, it shouldn't be changed.

### ***Subcommittee on Minority Recruitment and Retention***

The standing C-GS Subcommittee on Diversity/Minority Recruitment/Retention has been inactive since the creation of the Provost's Diversity Action Council, of which the C-GS Chair is a member.

### ***Teaching Assistant Training Oversight Committee***

Although still listed on the C-GS charge, this committee was moved to the Center for Teaching and Learning several years ago, and has not reported to C-GS for some time.

## **NOTES FROM THE CHAIR – RICHARD ROBERTS (HISTORY)**

During the 2010-11 academic year, C-GS faculty, student members, staff, and invited guests were extraordinarily active, deeply involved in the issues before the committee, and willing to engage substantively with issues about graduate education throughout the university. C-GS has continued to be attentive to improving advising at all stages in a graduate student's career. Together with VPGE, C-GS will be exploring new ways to enhance advising and to stimulate discussions across the university about best practices in graduate advising.

At the top of its policy agenda for 2010-11 were issues relating to the meaning of a graduate degree, especially with the significant increase in the size of the graduate student population and the increasing proportion of co-terms within that pool. C-GS paid particular attention to the implications of unit reductions in joint degree programs. C-GS continued to assess the current university policy of counting up to 49% of units counted towards graduate degrees taken in upper division undergraduate courses. The committee has been especially concerned about this policy in light of the increase in terminal masters and co-terminal students.

C-GS will continue to explore these issues and expects to make considerable progress in ensuring the intellectual rigor and validity of graduate degrees while encouraging intellectual development and exploration and maintaining administrative flexibility.

## APPENDIX I

### COMMITTEE FOR GRADUATE STUDIES MEMBERSHIP 2010-11

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Richard Roberts, Chair History	<a href="mailto:rroberts@stanford.edu">rroberts@stanford.edu</a> Bldg 200-211; MC 2024	3-9179 9/09-6/12
Subhan Ali, Student Representative Civil and Environmental Engineering	subhan@stanford.edu Y2E2-271B; MC 4020	
Sabina Alistar, Student Representative Management Science & Engineering	<a href="mailto:ssabina@stanford.edu">ssabina@stanford.edu</a>	
Aakanksha Chowdhery, Student Representative Electrical Engineering	<a href="mailto:achowdhe@stanford.edu">achowdhe@stanford.edu</a> Packard Bldg; MC 9515	
Edmond Coku, Student Representative Graduate School of Business	<a href="mailto:ecoku@stanford.edu">ecoku@stanford.edu</a> MC 4840	
Charlotte Fonrobert Religious Studies	<a href="mailto:fonrober@stanford.edu">fonrober@stanford.edu</a> Bldg 70; MC 2165	5-1713/3-3322 11/08-6/11
Ford, Richard T. Law	<a href="mailto:rford@stanford.edu">rford@stanford.edu</a> Crown Quad 323; MC 8610	3-2796 9/10-6/13
Victor Henderson Health Research and Policy/Epidemiology	<a href="mailto:vhenderson@stanford.edu">vhenderson@stanford.edu</a> HRP Redwood Bldg; MC 5405	3-5456 9/09-6/12
Anne Kiremidjian Civil & Environmental Engineering	<a href="mailto:ask@stanford.edu">ask@stanford.edu</a> 473 Via Ortega, Rm 277B; MC 4020	3-4164, 3-4121 June 2011
M. Bruce MacIver Anesthesia/Neurophysiology	<a href="mailto:maciver@stanford.edu">maciver@stanford.edu</a> SUMC S 288; MC 5117	5-5872 11/08-6/11
Oyekunle Olukotun Electrical Engineering/Computer Science	<a href="mailto:kunle@stanford.edu">kunle@stanford.edu</a> Gates Hall 3A-302; MC 9030	5-3713 9/09-6/12
Edward I. Solomon Chemistry	<a href="mailto:Edward.Solomon@stanford.edu">Edward.Solomon@stanford.edu</a> SG Mudd 141; MC 5080	3-9104 11/10-6/13
Caroline Winterer ( <i>OSP Paris – Spring Qtr</i> ) History	<a href="mailto:cwinterer@stanford.edu">cwinterer@stanford.edu</a> Bldg 200; MC 2024	3-9270 9/09-6/12
Faculty TBD		
Tom Black, <i>ex officio</i> University Registrar	tblack@stanford.edu 630 Serra Street; MC 6032	3-1550
Patricia Gumport, <i>ex officio</i> Vice Provost of Graduate Education (VPGE)	<a href="mailto:gumport@stanford.edu">gumport@stanford.edu</a> Bldg 310; MC 2102	3-7727

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Lindi Press, Staff Academic Committee Coordinator	<a href="mailto:lindi.press@stanford.edu">lindi.press@stanford.edu</a> 630 Serra Street, Suite 120; MC 6032	3-1550
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## Academic Staff Attending by Invitation

Chris Golde, Assoc VPGE	<a href="mailto:golde@stanford.edu">golde@stanford.edu</a>	6-9795
Sally Gressens, Asst Dean, SoE	<a href="mailto:gressens@stanford.edu">gressens@stanford.edu</a> ;	3-2117
Brad Osgood, Sr Assoc Dean, SoE	<a href="mailto:osgood@stanford.edu">osgood@stanford.edu</a>	3-9106/3-4002
Susan Weersing, Assoc Dean, H&S	<a href="mailto:weersing@stanford.edu">weersing@stanford.edu</a>	3-1205
Andrew Walder, CoC Liaison	<a href="mailto:walder@stanford.edu">walder@stanford.edu</a>	<b>Revised 1/7/2011</b>

## APPENDIX II:

### C-GS MEETING DATES, AGENDA ITEMS, PRESENTERS ACADEMIC YEAR 2010-2011

#### *September 22, 2010*

##### General Committee Business

- Welcome to new and returning members
- Review of Senate Charge to C-GS and IDP procedures
- Approval of minutes: meeting of May 26, 2010

C-GS Annual Report 2009-10 (Draft of SenD#6342)  
Planning for the year (spreadsheet "Agenda Planning")  
Subcommittee on Exceptions to Graduate Policy (selection of members)  
Request to Synchronize Review Schedules for IDP in Public Policy

#### *October 6, 2010*

##### General Committee Business

Approval of minutes: meeting of September 22, 2010  
NRC Assessment of Doctoral Programs: Patricia Gumpert, VPGE  
Joint Degree Program Proposal: Law (JD) and Medicine (MD) (tabled)  
IDP Review: Cancer Biology (first reading, postponed)

#### *October 20, 2010*

##### General Committee Business

Approval of minutes: meeting of October 6, 2010  
Joint Degree Program Proposal: Law (JD) and Medicine (MD)  
Proposed change in policy on units allowed for graduate degrees  
Richard Saller, Dean, Humanities & Sciences, on Interdisciplinary Programs

#### *November 3, 2010*

##### General Committee Business

Approval of minutes: meeting of October 20, 2010  
Recap: proposal on units allowable for graduate degree programs  
IDP Review: Biomedical Informatics (first reading, postponed))  
Joint Degree Program Proposal (JD/MD): Jeff Strnad (Law), Mark Kelman (Law), Laurence Baker (School of Medicine)

#### *November 10, 2010 – TRIPARTITE MEETING (C-GS, C-RUM, C-USP)*

Issues before C-GS – Richard Roberts, Chair, C-GS  
Issues before C-RUM – Chris Edwards, Chair, C-RUM  
Issues before C-USP – Tom Byers, Chair, C-USP  
Remarks: Harry Elam (VPUE) and Patricia Gumpert (VPGE)

#### *November 17, 2010*

##### General Committee Business

Approval of minutes: meeting of November 3, 2010

IDP Review: Cancer Biology (“new first reading” – postponed)  
IDP Review: Biomedical Informatics (“new first reading”)  
Proposal: Coterminal Master’s Degree Program in Public Policy (to change current MPP from 90 units to 45 units)

*December 1, 2010*

Finalizing template for allowable double-counted units in Joint Degree Programs  
IDP Review: Cancer Biology (“new first reading”)

*January 5, 2011*

General Committee Business:

Approval of Minutes: October 20, November 17, and December 1, 2010; Tripartite meeting of November 10, 2010 (postponed)  
Agenda Planning Updates

IDP Review: Biomedical Informatics (Larry Fagan, Associate Director, BMI; John Pringle, Senior Associate Dean, Graduate Education, School of Medicine; Melanie Bocanegra, SoM Institutional Planning; Russ Altman, Director, BMI, by phone)

IDP Review: Cancer Biology (Amato Giaccia, Director, Cancer Biology; John Pringle, Senior Associate Dean, Graduate Education, School of Medicine; Melanie Bocanegra, SoM Institutional Planning)

IDP in Immunology: Request for one year extension.

*January 19, 2011*

General Committee Business

Approval of Minutes: October 20, November 17, and December 1, 2010; Tripartite meeting of November 10, 2010

Approval of minutes: meeting of January 5, 2011

Higher Education Opportunity Act (HEOA) – Tom Black, University Registrar

IDP in Immunology: request for one-year extension

Proposal: New IDP in Stem Cell Biology and Regenerative Medicine (revised from last year)

*February 2, 2011*

General Committee Business

Approval of minutes: meeting of January 19, 2011

Policy time: discussion of Public Policy co-term proposal and correspondence

Proposal: New IDP in Stem Cell Biology and Regenerative Medicine (Dr Renee Reijo Pera, presumptive director of new IDP; John Pringle, Senior Associate Dean, Graduate Education, School of Medicine; Melanie Bocanegra, SoM Institutional Planning)

IDP Review: Emmett Interdisciplinary Program in Environmental Resources (first reading)

IDP Review: Master of Liberal Arts Program (first reading, postponed))

*February 16, 2011*

General Committee Business

Approval of minutes: meeting of February 2, 2011

Policy time: E-IPER, Public Policy, allowable units for graduate degree programs

IDP Review: Emmett Interdisciplinary Program in Environment and Resources (Peter Vitousek, Director, E-IPER; Helen Doyle, Associate Director, E-IPER; Pamela Matson, Dean, Earth Sciences)

IDP in Public Policy – Proposal to change MPP to 45 units and add cotermin program to professional degree (Bruce Owen, Director, Public Policy; Niki Calastas (Program Manager, Public Policy; Steve Krasner, Senior Associate Dean for Social Sciences, H&S)

*March 2, 2011*

General Committee Business

Approval of minutes: meeting of February 16, 2011

Continued Discussion: Proposal for 45-unit professional degree in Public Policy

IDP Review: Earth Systems (first reading)

IDP Review: Master of Liberal Arts Program (“new first reading”)

IDP Review: International Area and Comparative Studies (MA programs in African Studies, East Asian Studies, Latin American Studies, and Russian, East European and Eurasian Studies) (first readings)

*April 13, 2011*

General Committee Business

Approval of minutes: meeting of March 2, 2011

Dissertation Reading Committees (Chris Golde, Associate VPGE)

IDP Reviews with Program Directors: International Area and Comparative Studies (MA programs in African Studies – Richard Roberts; East Asian Studies – Karen Wigen; Latin American Studies (Rodolfo Dirzo); and Russian, East European and Eurasian Studies – Robert Crews; with Andrew Walder, ICA Director)

Subcommittee on Exceptions to Graduate Policy (met following regular C-GS meeting)

*April 20, 2011*

Subcommittee of the Whole

IDP Review: Master of Liberal Arts Program (Linda Paulson, Director; Charles Junkerman, Dean, continuing Studies; Michelle Bennett, Associate Director, MLA)

*April 27, 2011*

General Committee Business

Approval of Minutes: subcommittee meeting of April 20, 2011

Dissertation Committees (final resolution)

IDP Review: Master of Liberal Arts Program (final review and vote)

IDP Review: Earth Systems (Rob Dunbar, Director; Deana Fabbro-Johnston, Assistant Director; Pamela Matson, Dean of Earth Sciences)

Proposal of PhD Minor in Humanities in the Division of Languages, Cultures, and Literatures (first reading)

*May 11, 2011*

General Committee Business

Approval of minutes: meeting of April 27, 2011

Policy time: GR/UG units allowed for graduate degrees (discussion continued)

Proposal of PhD Minor in Humanities in the Division of Languages, Cultures, and Literatures (Gabriella Safran, Chair, DLCL, Slavic Languages; Dan Edelstein, DLCL, French and Italian)

*May 25, 2011*

General Committee Business

Approval of minutes: meeting of May 11, 2011

Policy time -- GR/UG units allowed for graduate degrees (discussion continued); Update on request from Public Policy for revisions in MPP degree and C-GS Subcommittee meeting on May 18, 2011)

New Federal Regulations (Financial Aid, Credit Hour) (Karen Cooper, Director of Financial Aid; Jeff Shelby, Director Compliance, Financial Aid; Jack Edwards, Director Financial Aid, GSB)

eDissertation Update – One Year Progress Report (Reid Kallman, Associate Registrar; Mimi Calter, University Libraries)

Revised Proposal: of PhD Minor in Humanities in the Division of Languages, Cultures, and Literatures

IDP in Earth Systems: request to re-open renewal recommendation

Subcommittee on Exceptions to Graduate Policy (two petitions)