

**ACADEMIC COUNCIL COMMITTEE ON LIBRARIES (C-LIB)  
ANNUAL REPORT 2006/07**

**This report contains no items requiring Senate action**

**MEMBERSHIP**

THE MEMBERS OF THE 2005-2006 COMMITTEE ON LIBRARIES WERE AS FOLLOWS.

FACULTY MEMBERS:

DOUGLAS BRUTLAG, *CHAIR* (BIOCHEMISTRY); WILLIAM CLUSIN (CARDIOVASCULAR MEDICINE); SHELLEY FISHKIN (ENGLISH); THOMAS GREY (MUSIC); CONNIE JUEL (EDUCATION); PAMELA LEE (ART & ART HISTORY); MICHAEL MARRINAN (ART); INGRAM OLKIN (EDUCATION/STATISTICS); THOMAS WEBER (MANAGEMENT SCIENCE & ENGINEERING)

STUDENT MEMBERS:

LUUKAS ILVES (UNDERGRADUATE); SCOTT MOLLET (GRADUATE); DANA POWERS (GRADUATE)

OTHERS:

ALEX AIKEN, *CO-OPTED – CHAIR, C-ASIS*; MICHAEL KELLER, *EX OFFICIO*, UNIVERSITY LIBRARIAN AND DIRECTOR OF ACADEMIC INFORMATION RESOURCES; MIMI CALTER, *STAFF*, EXECUTIVE ASSISTANT TO UNIVERSITY LIBRARIAN; JOHN BENDER, *COC LIAISON*

**MEETINGS**

THE COMMITTEE MET SEVEN TIMES DURING THE 2006-07 ACADEMIC YEAR. MEETINGS WERE HELD ON 10 OCT 06, 5 DEC 06, 12 DEC 06, 12 JAN 07, 5 FEB 07, 3 APR 07, AND 7 MAY 07.

**ISSUES**

THE COMMITTEE'S PRACTICE WAS TO OPEN THE AGENDA TO ALL TOPICS OF INTEREST TO THE MEMBERSHIP, AND A WIDE VARIETY OF ISSUES WERE DISCUSSED OVER THE COURSE OF THE YEAR. THE KEY ISSUES NOTED BELOW ARE RECURRING THEMES OR ACTION ITEMS FOR THE COMMITTEE.

### LIBRARY MATERIALS BUDGET:

THE LIBRARY MATERIALS BUDGET (LMB) IS THE PORTION OF THE OVERALL LIBRARY BUDGET THAT IS USED TO BUY MATERIALS (BOOKS, DATABASE ACCESS, ETC). IN PAST YEARS, COST INCREASES IN THIS SECTOR HAVE SIGNIFICANTLY OUTPACED OUR BUDGET INCREASES. WITH THE FULL SUPPORT OF THE C-LIB COMMITTEE, LIBRARY STAFF SOUGHT APPROVAL FROM THE BUDGET OFFICE FOR A NEW FORMULA TO BE APPLIED TO THE LMB BUDGET INCREASES. THIS REQUEST WAS DENIED, ALTHOUGH A SIGNIFICANT INCREASE IN THE LMB BASE BUDGET WAS APPROVED.

### LIBRARY BUDGET AND INCREMENTAL BUDGET REQUEST

THROUGHOUT THE YEAR, MICHAEL KELLER KEPT THE COMMITTEE INFORMED OF THE STATUS OF THE LIBRARY'S BUDGET AND ITS PLANNED INCREMENTAL BUDGET REQUEST. THE COMMITTEE GAVE ITS FULL SUPPORT TO THE INCREMENTAL REQUEST PUT FORWARD BY KELLER.

THE CHAIRMAN WROTE THE PROVOST AND BUDGET COMMITTEE BEFORE THE BUDGET WAS SET, DESCRIBING THE APPROACH TO LIBRARY FUNDING SUPPORTED BY THE COMMITTEE. THE CHAIRMAN VIEWS THE CURRENT SHIFT IN LIBRARY INFRASTRUCTURE AS ANALOGOUS TO THE CAMPUS TRANSITION FROM WIRED TO WIRELESS FOR INTERNET ACCESS. JUST AS THIS TECHNOLOGICAL CHANGE WAS GENEROUSLY FUNDED, THE LIBRARY SHOULD BE FUNDED IN ORDER TO PERMIT INNOVATION. THE CHAIRMAN MET WITH THE PROVOST ON APRIL 4 TO DISCUSS THE IDEAS HE PUT FORWARD IN THE LETTER.

### GAP ANALYSIS

SULAIR SELECTORS HAVE DONE A GAP ANALYSIS OF 35 SUBJECT AREAS WITHIN THE LIBRARY. THE ANALYSIS COMPARES ANNUAL FUNDING INCREASES WITH PRICING AND EXCHANGE RATE INCREASES FOR MATERIALS IN EACH INDIVIDUAL SUBJECT AREA, AND ATTEMPTS TO IDENTIFY THE EXTENT TO WHICH DESIRED MATERIALS HAVE GONE UNPURCHASED DUE TO FUNDING ISSUES. IN MANY CASES, INDIVIDUAL ITEMS ARE IDENTIFIED. THE OVERALL FUNDING GAP IDENTIFIED IN THIS ANALYSIS IS APPROXIMATELY \$6 MILLION.

C-LIB MEMBERS HAVE REVIEWED THE INDIVIDUAL ANALYSES FOR THEIR SUBJECT AREAS, AND SOUGHT TO VALIDATE THEM FROM A FACULTY PERSPECTIVE. IN EVERY CASE THE FACULTY ANALYSIS FOUND THAT THE ESTIMATE OF THE GAPS WERE CONSERVATIVE AND DISCOVERED THAT MANY OPPORTUNITIES TO OBTAIN NEW COLLECTIONS OR SUPPORT NEW FACULTY PROGRAMS ARE BEING

MISSED. THE LARGE PRICE INCREASE IN SERIALS, MONOGRAPHS AND DIGITAL MATERIAL RELATIVE TO THE INCREASE IN BUDGET MEANS THAT THERE IS AN EVER WIDENING GAP IN OUR COLLECTIONS AND AN INABILITY OF THE LIBRARIANS TO UNDERTAKE IMPORTANT NEW INITIATIVES AND TO MOVE TO DIGITAL COLLECTIONS. C-LIB FEELS THAT BOTH A NEW FORMULA FOR BUDGET BASED ON REAL COST INCREASES AND A NEW FUNDING MECHANISM FOR OUR DIGITAL COLLECTIONS ARE IMPERATIVE TO CLOSE THESE COLLECTION GAPS.

#### STANFORD DIGITAL REPOSITORY

THE SDR WILL SERVE AS AN ARCHIVE FOR THE DIGITAL INTELLECTUAL PROPERTY OF FACULTY. RUSS ALTMAN, HEAD OF THE FACULTY ADVISORY BOARD FOR THE PROJECT, PRESENTED TO C-LIB IN DECEMBER, AND OUTLINED PLANS FOR AND ISSUES WITH THE REPOSITORY AND THE PLANNED ASSOCIATED SERVICES. DISCUSSION OF THE PROJECT CONTINUED THROUGH SEVERAL MEETINGS. SOME MEMBERS OF THE GROUP HAD CONCERNS REGARDING THE SCOPE OF THE PROJECT, PARTICULARLY REGARDING ACCESS TO FACULTY AND STUDENT MATERIALS ARCHIVED IN THE SYSTEM. THERE WAS ALSO CONCERN ABOUT ACCESS TO CONFIDENTIAL PATIENT INFORMATION CONTAINED IN RESEARCH DATABASES. SUGGESTIONS WERE MADE TO AUTOMATE THE ARCHIVING OF CERTAIN DOCUMENTS THAT ARE READILY AVAILABLE IN DIGITAL FORM (THESES, PUBLICATIONS, ETC.), AND SEVERAL SUGGESTIONS WERE MADE TO DISTINGUISH THE DIGITAL REPOSITORY EFFORTS FROM PERSONAL ARCHIVAL OR BACKUP PROJECTS BEING DEVELOPED BY ITSS. OVERALL, THE COMMITTEE SUPPORTS THE SDR PROJECT, AND LOOKS FORWARD TO FURTHER PROGRESS REPORTS AND DISCUSSION IN THE COMING YEAR.

#### SCHOLARLY COMMUNICATIONS & COPYRIGHT:

ON NOVEMBER 6, 2006, A SCHOLARLY COMMUNICATIONS COLLOQUIUM WAS HELD. THE PROGRAM WAS DESIGNED TO RAISE AWARENESS OF SIGNIFICANT ISSUES RELATED TO THE ECONOMICS OF SCHOLARLY COMMUNICATIONS THAT C-LIB HAS ADDRESSED FOR SOME YEARS. PRESENTATIONS AND POSTERS FROM THE PROGRAM CAN BE FOUND ONLINE AT

[HTTP://WWW-SUL.STANFORD.EDU/SCHOLARLY\\_COM/COLLOQUIUM/INDEX.HTML](http://www-sul.stanford.edu/scholarly_com/colloquium/index.html).

#### FACILITIES

THE COMMITTEE WAS KEPT INFORMED OF IMPORTANT FACILITIES DEVELOPMENTS, MOST PARTICULARLY PLANNING FOR THE NEW

“BOOKLESS” ENGINEERING LIBRARY, THE POSSIBLE MOVEMENT OF LIBRARY STAFF TO REDWOOD CITY, AND THE POSSIBLE DEMOLITION OF MEYER LIBRARY. THE COMMITTEE IS SUPPORTIVE OF THESE DEVELOPMENTS, BUT BELIEVES THAT THESE PHYSICAL CHANGES WILL NECESSITATE SIGNIFICANT UPGRADES IN THE IT INFRASTRUCTURE OF THE LIBRARY.

#### LIBRARY STAFFING

COMMITTEE MEMBERS PARTICIPATED IN THE INTERVIEW PROCESS FOR TWO NEW LIBRARY STAFF MEMBERS. HELEN JOSEPHINE JOINED THE LIBRARIES IN MARCH AS HEAD LIBRARIAN FOR ENGINEERING, AND ROBERT SCHWARZWALDER JOINED IN AUGUST AS ASSOCIATE UNIVERSITY LIBRARIAN FOR ENGINEERING & SCIENCE. C-LIB SUPPORTED BOTH CANDIDATES.